



City of San Antonio

Contract Summary Sheet

Date: 12/16/2021
Agenda Item: 21-4132

Name/Title: Annual Contract for SAFD Fleet Fueling Card System 6100014365 AAS	
Brief Description of Item(s) and Use: The City solicited offers for a contract to provide the Fire and other City departments with a Fleet Fueling Card System (Authorization Components) and Purchase Limits (Pre-Authorization Controls) for its emergency Fire vehicles to include Ambulances, Fire Apparatus, other Fire emergency vehicles and other City vehicles. These vehicles are housed throughout the City and a fueling card system is required in order to allow emergency access to fueling stations without hindering response times. The fueling card system must be accepted throughout the city at numerous dispersed refueling facilities providing unleaded regular and ultra-low Sulfur No.2 diesel fuel. Wex Bank (Valero) has 181 fueling locations in San Antonio, 2,270 locations in Texas and 5,047 locations in the United States. Wex Bank (Valero) holds the current annual contract for Fleet Fueling Card System with 250 cards issued to the Fire Department, 250 cards in reserve, and 20 cards issued to other city departments.	
Total \$:	\$2,400,000.00 annually
Contract Period:	January 1, 2022 through December 31, 2024 with two, one-year renewal options
Method of Procurement:	Public Health & Safety Exemption (2 offers received)
Price Trend:	6.67% increase in fixed upcharge from 2016 contract. Actual cost of fuel will be based on the weekly OPIS index.
Contract Info:	Formal____Annual <u> X </u> Support/Maintenance____Lease _____
Recommended Contractor(s):	Wex Bank (Valero), 111 East Sege Lilly Drive, Suite 250, Sandy, UT 84070
Previous Contractor(s):	Wex Inc., 97 Darling Avenue, So. Portland, ME, 04106
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the Fire Department's emergency vehicles will have to rely on the limited number of City sites for refueling. Fuel supply to emergency vehicles could be interrupted if City fuel sites are not operational, leading to a decrease in the availability of emergency services. Many fire stations may be located miles from the nearest City fueling sites. Fueling solely at the City sites would mean the vehicles will have to travel out of their initial response areas, resulting in delayed emergency response assistance.
Using Department (s):	Fire, Police, Aviation

